

Justice Court Civil Case Information Sheet

Case No. (For Clerk use Only) _____

Styled: _____

(e.g. John Smith V. All American Insurance Co; In re Mary Ann Jones; In the Matter of the Estate of George Jackson)

A civil case information sheet must be completed and submitted when an original petition is filed to initiate a new suit. The information should be the best available at the time of filing. This sheet required by Rule of Civil Procedure 502, is intended to collect information that will be used for statistical purposes only. It neither replaces nor supplements the filings or service of pleading or other documents as required by law or rule. The sheet does not constitute a discovery request, response, or supplementation, and it is not admissible at trial.

1. Contact information for person completing case information sheet:	2. Name of parties in case:												
<table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;">Name: _____</td> <td style="width: 50%; border: none;">Telephone: _____</td> </tr> <tr> <td style="border: none;">Address: _____</td> <td style="border: none;">Fax: _____</td> </tr> <tr> <td style="border: none;">City/State/Zip: _____</td> <td style="border: none;">State Bar No.: _____</td> </tr> <tr> <td colspan="2" style="border: none;">Email: _____</td> </tr> <tr> <td colspan="2" style="border: none;">Signature: _____</td> </tr> </table>	Name: _____	Telephone: _____	Address: _____	Fax: _____	City/State/Zip: _____	State Bar No.: _____	Email: _____		Signature: _____		<table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;">Plaintiff(s): _____ _____</td> <td style="width: 50%; border: none;">Defendant(s): _____ _____</td> </tr> </table> <p style="text-align: center; font-size: small;">[Attach additional page as necessary to list all parties]</p>	Plaintiff(s): _____ _____	Defendant(s): _____ _____
Name: _____	Telephone: _____												
Address: _____	Fax: _____												
City/State/Zip: _____	State Bar No.: _____												
Email: _____													
Signature: _____													
Plaintiff(s): _____ _____	Defendant(s): _____ _____												
3. Indicate case type, or identify the most important issue in the case (select only 1):													
<p>_____ Debt Claim: A debt claim case is a lawsuit brought to recover a debt by an assignee of a claim, a debt collector or collection agency, a financial institution, or a person or entity primarily engaged in the business of lending money at interest. The claim can be for more than \$20,000, excluding statutory interest and court costs but including attorney fees, if any.</p>	<p>_____ Eviction: An eviction case is a lawsuit brought to recover possession of real property, often by a landlord against a tenant. A claim for rent may be joined with an eviction case if the amount of rent due and unpaid is not more than \$20,000, excluding statutory interest and court cost but including attorney fees, if any.</p>												
<p>_____ Repair and Remedy: A repair and remedy case is a lawsuit filed by a residential tenant under Chapter 92, Subchapter B of the Texas Property Code to enforce the landlord's duty to repair or remedy a condition materially affecting the physical health or safety of an ordinary tenant. The relief sought can be for no more than \$20,000, excluding statutory interest and court costs but including attorney fees, if any.</p>	<p>_____ Small Claims: A small claims case is a lawsuit brought for the recovery of money damages, civil penalties, or personal property. The claim can be for no more than \$20,000, excluding statutory interest and court costs but including attorney fees, if any.</p>												

CAUSE NO. _____

(court use only)

Plaintiff(s)
VS.

§
§
§
§
§
§

IN THE JUSTICE COURT

PRECINCT ____ PLACE ____

LIBERTY COUNTY, TEXAS

Defendant(s)

DEBT CLAIM PETITION

COMPLAINT: The basis for the claim which entitles the plaintiff to seek relief against the defendant is:

RELIEF: Plaintiff seeks damages in the amount of \$ _____.

SERVICE OF CITATION: Service is requested on defendants by personal service at home or work or by alternate service as allowed by the Rules of Practice in Justice Courts. Other addresses where the defendant(s) may be served are:

ADDITIONAL INFORMATION (CASE BASED ON CREDIT CARD, REVOLVING ACCOUNT, OR OPEN ACCOUNT):

Account/Credit Card Name: _____ Account Number (may be masked): _____
Date of Issue/Origination: _____ Date of Charge-Off/Breach: _____ Amount Owed \$ _____ as of _____.

ADDITIONAL INFORMATION (CASE BASED ON PROMISSORY NOTE OR OTHER PROMISE TO PAY PERSONAL OR BUSINESS LOAN):

Account/Credit Card Name: _____ Account Number (may be masked): _____
Date of Issue/Origination: _____ Date of Charge-Off/Breach: _____ Amount Owed \$ _____ as of _____.

ONGOING INTEREST: Plaintiff, ___ does, or ___ does not seek ongoing interest. If so, this interest is based on the following contractual or statutory reason: _____ and should be at ___%. \$ _____ of interest was due as of _____, 20 ____.

ASSIGNMENT OF CLAIM: Plaintiff ___ was or ___ was not assigned or otherwise transferred this claim. If so, the original claimant or creditor was _____; subsequent holders were _____ and the date the case was assigned/transferred to plaintiff was _____, 20 ____.

_____. If you wish to give your consent for the answer and any other motions or pleadings to be sent to your email address, please check this box, and provide your valid email address: .

DEFENDANT(S) INFORMATION (if known):

Signature of Plaintiff or Attorney

Address of Defendant(s)

Petitioner's Printed Name

City State Zip

Address of Plaintiff's Attorney, if any, or Plaintiff if none

DATE OF BIRTH: _____

CITY STATE ZIP

*LAST 3 NUMBERS OF DRIVERS LICENSE: _____

*LAST 3 NUMBERS OF SOCIAL SECURITY: _____

Phone & Fax No. of Plaintiff's Attorney, if any, or Plaintiff if none

CAUSE NO. _____

(court use only)

 Plaintiff(s)
 VS.

§
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IN THE JUSTICE COURT
 PRECINCT ____ PLACE ____
 LIBERTY COUNTY, TEXAS

NON-MILITARY AFFIDAVIT
 Service-member's Civil Relief Act

Plaintiff being duly sworn on oath deposes* and says that defendant(s) is (are)

(CHECK ONE)

- ____ not in the military
- ____ not on active duty in the military and/or
- ____ not in a foreign country on military service
- ____ on active military duty and/or is subject to the Service-member Civil Relief Act of 2003
- ____ has waived his/her rights under the Service-members Civil Relief Act of 2003
- ____ military status is unknown at this time

 PLAINTIFF

Subscribed and sworn to before me on this the ____ day of _____, 20 ____.

 NOTARY PUBLIC / CLERK OF THE COURT

***Penalty for making or using false affidavit – a person who makes or uses an affidavit knowing it to be false, shall be fined as provided in Title 18, United States Code, or imprisoned for not more than one year or both.**

CONSTABLE SERVICE INFORMATION

DEFENDANT(S) NAME: _____

TELEPHONE NUMBER: _____

PERSON(S) TO BE SERVED: _____

MAILING ADDRESS: _____

PHYSICAL ADDRESS: COUNTY/ROAD NO: _____

STREET NAME / ROAD NUMBER: _____

SUBDIVISION NAME: _____ NUMBER: _____

APARTMENT / COMPLEX NAME: _____ NUMBER: _____

DESCRIPTION OF RESIDENCE: _____

MOBILE HOME: _____ BRICK HOME: _____ WOOD FRAME: _____

COLOR: _____

EMPLOYER'S NAME (IF KNOWN): _____

EMPLOYER'S ADDRESS (IF KNOWN): _____

SIDE OF THE ROAD _____ NORTH _____ SOUTH _____ EAST _____ WEST _____

IS 911 ADDRESS ON THE: HOUSE OR MAILBOX (CIRCLE ONE)